



**CEU**

*Universidad  
San Pablo*

TERMS AND CONDITIONS OF

**THE AWARDS FOR THE TEACHING AND  
RESEARCH QUALITY OF THE  
DEPARTMENTS AND FOR THE  
TEACHING QUALITY OF BACHELOR'S  
DEGREES OF UNIVERSIDAD SAN  
PABLO-CEU**

Universidad San Pablo CEU, Madrid, 20 April 2016



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## TERMS AND CONDITIONS OF THE AWARDS FOR THE TEACHING AND RESEARCH QUALITY OF THE DEPARTMENTS AND FOR THE TEACHING QUALITY OF BACHELOR'S DEGREES OF UNIVERSIDAD SAN PABLO-CEU

One of the main objectives of Universidad San Pablo CEU is the quality of its teaching and the promotion of research. Due to the importance that both have been given throughout the years, the necessary recognition by the authorities, either the University itself or Fundación Universitaria San Pablo-CEU, has been contemplated by means of different awards.

Therefore, the annual calls for Angel Herrera Awards recognise this work for all the centres of our Institution, either individually, for those Professors who achieved the best results in the student surveys; or individually or jointly, for those researchers who had published articles with quality indicators in the year prior to the call for applications. Also, the University itself, for some time now, has been organising and awarding prizes for teaching innovation, in recognition of the efforts made, individually or collectively, to adapt the teaching applied methodologies to the new training requirements of students.

All these awards have in common that Professors must apply in order to be awarded, including in those applications all the documentation required by the corresponding call, so that the jury appointed for their awarding, is able to make the appropriate assessment in order to take a final decision.

However, the processes for constant improvement and acknowledgement of such progress should not simply be limited to individual awards, or to limited groups, but rather, if the aim is to increase the cohesion and involvement of the entire teaching personnel in the processes of continuous quality improvement, it is appropriate to establish an annual recognition by the University of the different groups of agents that best contribute to the greater general relevance of the University in these areas of teaching and research.

Equally, this acknowledgement seeks to reinforce University's competences at different levels, as a joint work of Professors that are part of integrated and clearly differentiated groups.

Due to all of the above, Universidad San Pablo CEU has created the awards for the teaching and research quality of the departments and for the teaching quality of bachelor's degrees. Contrary to the already existing awards, previously described, for these awards a formal call is not going to be carried out. Also, there is no need for an application, since

the participation is automatic for all departments and for all grades as long as they fulfil the requirements of this Regulation.

Firstly, concerning the departmental awards, the aim is to recognise the joint teaching and research work carried out by the Professors who make up each of the University's departments; secondly, regarding degrees, the aim is to recognise the teaching work carried out by all the Professors who teach in the corresponding degree course.

Due to all of the above, the following Regulation is developed:

### **TITLE ONE. GENERAL CHARACTERISTICS**

#### **Article 1. Creation of the prizes and periodicity of their awarding**

1. Universidad San Pablo CEU has created awards for the teaching and research quality of the departments and for the teaching quality of the undergraduate degrees taught at its centres.
2. Both awards will be given annually. For each category, three awards will be given to the three best departments and the three best bachelor's degrees.
3. The teaching and research quality Awards shall be given by the Director of the Department de and in the case of the teaching quality of bachelor's degrees, by the Coordinator of the Degree. Notwithstanding the above, in the event of the absence of any of them, will preferably be received by the Secretary of the Department in the first case, or by one of the course coordinators in the second case.

### **TITLE TWO. THE AWARDS FOR THE TEACHING AND RESEARCH QUALITY OF THE DEPARTMENTS**

#### **Article 2. Activities considered**

For the giving of the award for the teaching and research quality of the Departments of Universidad San Pablo CEU, teaching and research activities developed by each Department during the corresponding academic year will be taken into account.

#### **Article 3. Assessment of the teaching activity**

1. The assessment of teaching activity, for the purposes of these awards, shall be that carried out by students in the surveys they complete during the academic year under consideration.
2. In order for the assessment of the department to be taken into account for the purposes of these awards, 80 % of its Professors must have been evaluated and the surveys must have been answered by at least 20 % of the students enrolled in the subjects assigned to the department.



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3. Of the total number of assessed teachers in the department, at least 70 % must have an evaluation of 20 % of the students enrolled in the subjects taught by that department. taught in that department.

**Article 4. Assessment of the research activity**

1. The assessment of the research activity shall be done by means of the works published in scientific journals, publishes books, and financed research projects, both from public or private calls, and in collaboration with the business sector.
2. Published articles and books are recognised, for the purposes of such awards, for the degree under assessment.
3. Research projects with a duration of more than one academic year will also be assessed in the years in which they are in force.
4. The assessment of the research activity will correspond to the Vice-Rector for Teaching and Research, that shall carry it out, considering the information available to the University, through the standardised curriculum and updated through the Portal, by 31 July each year.

**Article 5. Joint thought on teaching and research activity**

For the purposes of the departmental awards, the weighting of the teaching evaluations will be 75 % of the total grade and of the research will be the remaining 25 %.

**TITLE THREE. AWARDS FOR THE TEACHING QUALITY OF BACHELOR'S DEGREES**

**Article 6. Activities considered**

The results of the student surveys carried out in the corresponding academic year will be taken into account for the awarding of the teaching quality award for undergraduate degrees at Universidad San Pablo CEU.

**Article 7. Simultaneous degrees**

For the purposes of these awards, the simultaneous bachelor's degrees taught at Universidad San Pablo CEU shall only be considered in those cases in which there is a defined group with students from both degrees.

**Article 8. Criteria for the consideration of teaching quality**

1. For the purposes of these awards, the results of the surveys to be taken into account are those obtained by the lecturers teaching the subjects corresponding to the specific bachelor's degree.
2. For a degree to be eligible for this award, 80% of the lecturers teaching the subjects of that degree must have been evaluated and the surveys must have been answered by at least 20 % of the students enrolled in them.
3. Of the total number of evaluated teachers of the degree, at least 70 % must have been evaluated by 20 % of the students enrolled in the subjects of the degree.



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**FINAL PROVISIONS**

**FIRST.** The resolution of these awards will be carried out before 30 November every year.

**SECOND.** The awarding of these awards will be carried out preferably during the celebration of the feast of St. Thomas Aquinas.

**Having INFORMED the Standing Committee of the Governing Council of Universidad San Pablo-CEU on 20 April 2016 on these Terms and Conditions.**