



**CEU**

*Universidad  
San Pablo*

**REGULATION 4/2020 ON DEPUTIES VICE-  
RECTORS OF UNIVERSIDAD  
CEU SAN PABLO**

Approved by the Governing Council on 27 May 2020 and by the Board of Trustees on 12 June 2020



CEU

Universidad  
San Pablo

## STATEMENT OF PURPOSES

The management needs of universities are experimenting an exponential growth both in volume and complexity, a situation that usually obliges to rethink structures, procedures or managers profiles that must face new requirements.

This way, and due to the abovementioned reasons, in the last years, *figures* not provided for in the *Organisation and Functioning Rules of Universidad San Pablo-CEU (NOF)*, almost parallel to its genesis, have been regulated. This has been the case with the Area and Teaching Unit Managers (Regulation of Departments, articles 24 and 15), with the Directors and Degree Coordinators (Regulation of the Coordinators of Bachelor's Degrees, amended by the Regulation of Directors and Bachelor's Degrees Coordinators), the IBPs Coordinators (Regulation of the Academic Coordinators of International Bilingual Programmes) and the International Relations Coordinators (Regulation of the Academic Coordinators of International Relations) or the Master's Degrees Directors (Regulation of the Coordinators of Exclusive and Official Master's Degrees).

From the structural point of view and with regard specifically to the University Rectorate Teams, there are basically two possible adaptation strategies: increasing the number of vice-rectorships, diversifying their functions, or maintaining a reduced number of vice-rectorships, while structuring an internal organisation that is better adapted to needs.

The latter has the theoretical advantage that it makes it possible to address in the same Vice-Rectorate functions that are complementary and intimately related to each other (for instance, academic management and teaching personnel), although to be operational it requires the additional involvement of managers with an academic profile in close contact with the Vice-Rectors.

In our University, as in the vast majority of Spanish universities, this need has been covered in recent years by the appointment of Deputy Vice-Rectors, figures not contemplated in the NOF of Universidad San Pablo-CEU that have gained importance but have lacked specific regulation until now.

The role played by the Deputy Vice-Rectors has varied in parallel to the evolution of the university world, and has become more complex as the Spanish university has evolved, and so they have been adapting to the changing needs of the university to the specific demands of each moment.



CEU

*Universidad  
San Pablo*

Thus, they were originally more marginal, supportive, with a strong technical component and without taking an active and executive leadership role in certain projects of the Vice-Rectorate. At the present time, this situation has evolved, delegating technical or purely support tasks to Administration and Services Personnel, while the Deputy Vice-Rectors have been taking on more executive roles, with specific objectives and leadership of specific projects.

Due to the above, there is a need for a regulatory framework that regulates the status of Deputy Vice-Rectors.

### **Article 1 - Definition of the position and appointment of the Deputy Vice-Rectors**

1. Professors who teach at Universidad San Pablo-CEU and who have proven knowledge and experience in the university academic environment may be Deputy Vice-Rectors. They shall join the University's Governing Board in order to support the Vice-Rectors in the performance of their duties.
2. Their appointment and removal corresponds to the Rector, on the proposal of the Vice-Rectors concerned.

### **Article 2 - Requirements**

Full-time professors at Universidad San Pablo-CEU whose academic category is that of Associate Professor or higher may be appointed as Deputy Vice-Rectors.

Exceptionally, and with due justification, Professors, who do not have such dedication or status at the University or who combine such dedication or status with other duly authorised activities, may be appointed.

### **Article 3 - Functions of the Deputy Vice-Rector**

Deputies to the Vice-Rector's functions are:

1. The occasional representation to the Vice-Rector and the management of the functions attributed to this position, in those cases in which such representation has been conferred to the express delegation of such.
2. Those functions and activities fully determined in their act of appointment. Such powers shall always be within the functions that the Rector has



CEU

*Universidad  
San Pablo*

defined for the Vice-Rectors at the time they were appointed, as stated in article 38 of the Organisation and Functioning Rules of Universidad San Pablo-CEU.

3. The Vice-Rector's occasional representation and management of his/her functions in case of enforced absence, always within the limits established by the Organisation and Functioning Rules in order to delegate functions.

4. The advisory and elaboration of the reports required by the corresponding Vice-Rector.

5. Any other function the Vice-Rector may deem appropriate, provided it is within the powers vested in the latter and with the approval of the Rector.

#### **Article 4 - Remuneration and redistribution of the performance of the Deputy Vice-Rectors**

For the performance of their duties, the Deputy Vice-Rectors shall receive an economic complement and a redistribution of teaching performance within the criteria and guidelines for the distribution of the teaching personnel that are reported to the Governing Council for each academic year.

#### **Article 5 - Organisational and Functional Structure**

The Deputy Vice-Rectors are part of the organisation and functional structure of the Governing Board of Universidad CEU San Pablo under the Vice-Rector.