

# **REGULATIONS CONCERNING HONOURS AND DISTINCTIONS OF UNIVERSIDAD SAN PABLO-CEU**

**(APPROVED BY THE BOARD OF TRUSTEES ON 10 FEBRUARY 2006)**

## **PREAMBLE**

This Regulation on Honours and Distinctions of Universidad San Pablo-CEU finds its justification in the development, on the one hand, of the Sixth Additional Provision of Spanish Royal Decree 55/2005, of January 21, establishing the structure of university education and regulating official bachelor's degree studies (Spanish Official State Gazette no. 21, of 20 January). It states that 'Universities may appoint as Doctor "honoris causa" those who, in view of their academic, scientific, or personal merits, are worthy of such consideration'. On the other hand, in the development of Article 102 of the University's Organisation and Functioning Rules (approved by Spanish Act 24/2005, of 10 February, of the Governing Council, Official Regional Gazette no. 43, of 23 February), which allows the latter to confer honours and distinctions in order to reward special scientific, artistic, academic and cultural merits, as well as relevant services rendered to society in general and to the Universidad San Pablo-CEU in particular. These Organisation and Functioning Rules add that the granting of such honours and distinctions shall be governed by a Regulation. And to complete the regulatory framework, it is also appropriate to have a graduation and a solemnity that is projected on the various merits contracted by the members of the University.

Likewise, this Regulation satisfies the intention of Universidad San Pablo-CEU to differentiate and publicly show their recognition and gratitude to those people and institutions that, due to their merits and values are living reference for the University community. Therefore, it regulates the awarding of the Doctorate Honoris Causa as the highest academic award, and the Medal of Honour as a reward that recognises scientific, artistic, and cultural merit.

Moreover, the University, as a social institution, must recognise merits of a broader nature, provided that they are an example and reference of values that have advanced humankind along the path of History. This is because it needs to look beyond its immediate objectives, the creation and transfer of knowledge, to remember that knowledge is never an end in itself, but a means of service to others. Therefore, these Regulations also introduce the Medal of Merit, to reward values, conduct, professional careers or specific acts of service to society, and to our University as part of it.

Consequently, the Board of Trustees of the University has decided to approve the following Regulation on Honours and Distinctions of Universidad San Pablo-CEU, in accordance with articles 29 c) and 15 a) of its Organisation and Functioning Rules.

## **I. HONOURS AND DISTINCTIONS OF UNIVERSIDAD SAN PABLO-CEU**

### **CHAPTER I.- General Rules**

#### **Article 1.**

The honours and distinctions that Universidad San Pablo-CEU may confer to reward special scientific, artistic, academic, and cultural merits, as well as relevant services rendered to society in general and to the Universidad San Pablo-CEU in particular, are the following: Doctorate Honoris Causa, University Medal of Honour and University Medal of Merit.

#### **Article 2.**

These titles, distinctions and honours referred to in these Regulations are exclusively honorary in nature, without conferring any rights of a financial or any other nature.

### **CHAPTER II. Regarding the Doctorate Honoris Causa**

#### **Article 3.**

1. The different Schools, Institutes, Centres, Departments and Research Institutes of Universidad San Pablo-CEU may propose to the Governing Council the awarding of the title Doctor Honoris Causa to those who, in view of their merits, deserve such academic distinction.
2. The proposal for the awarding of the title Doctor Honoris Causa may also be formulated in cases of special relevance by the Rector of the University.

#### **Article 4.**

Professors of the awarding Universidad San Pablo-CEU, who are in active service, including emeritus professors, may not be proposed for the award of a Doctorate Honoris Causa.

**Article 5.**

In order to make the proposal referred to in Article 3.1., the Boards of Schools, Institutes, Centres or Plenary Meetings of Departments and Research Institutes must first approve it by vote.

**Article 6.**

1. Once the proposal has been approved, in accordance with the preceding Article, it shall be forwarded to the Standing Committee of the Governing Council. This proposal shall contain the minutes of the meeting of the proposing body, as well as a full report on the academic and personal merits of the proposed candidate, and on the appropriateness and desirability of the appointment.
2. The Standing Committee of the Governing Council shall examine the file and may request such background information or documentation as it may require, which shall be provided by the proposing body.
3. Once this procedure has been completed, the Standing Committee shall submit the proposal to the Governing Council, which, having heard the favourable opinion of the Board of Trustees, shall vote on the award of the Doctorate Honoris Causa.

**Article 7.**

1. If the award of an Doctorate Honoris Causa is approved, the Standing Committee of the Governing Council, at the proposal of the Dean of the School, and after hearing the School Board, the Board of the relevant Department or the Research Institute, shall appoint the Doctor Honoris Causa's sponsor from among the professors of the University, who shall be responsible for the laudatio, and shall entrust the General Secretary's Office with the completion of all the formalities for the appointment of the new Doctor Honoris Causa.
2. If the proposal is not approved, it may not be reiterated until a period of two years has elapsed.

**Article 8.**

The awarding of the title Doctor Honoris Causa shall take place in the course of a solemn session, either one of the University ordinary sessions or an extraordinary session convened for this purpose.

**Article 9.**

Each Centre of Universidad San Pablo-CEU may not propose any new candidate for a Doctorate Honoris Causa until two years have elapsed since the last award made at its request.

**Article 10.**

Personalities who have received the title of Doctor Honoris Causa from Universidad San Pablo-CEU will become distinguished members of the university community.

**CHAPTER III. Regarding the Medal of Honour**

**Article 11.**

Universidad San Pablo-CEU introduces a Medal of Honour for honorary purposes to acknowledge individuals or entities that have excelled in the fields of research, teaching, technology, science, arts, literature, or that, in any way, have provided outstanding services to Universidad San Pablo-CEU.

**Article 12.**

The Medal of Honour is the highest award that Universidad San Pablo-CEU can award.

**Article 13.**

The awarding of the Medal of Honour is the responsibility of the Governing Council, which shall decide by vote, on the proposal of its Standing Committee, having heard the favourable opinion of the University's Board of Trustees.

**Article 14.**

The Medal of Honour will be awarded at one of the University's official ceremonies, either ordinary or extraordinary, organised for this purpose.

**Article 15.**

Those who are in possession of the Medal of Honour may wear it in the solemn ceremonies of public nature held by Universidad San Pablo-CEU and will occupy a preferential place in them.

**CHAPTER IV. The Medal of Merit**

**Article 16.**

Universidad San Pablo-CEU introduces the Medal of Merit to acknowledge individuals or entities that have rendered extraordinary services to society in general or to Universidad San Pablo-CEU in particular.

**Article 17.**

They shall be awarded by the Governing Council, at the reasoned initiative of one of its members, which shall decide by vote, after hearing the favourable opinion of the University's Board of Trustees.

**Article 18.**

The awarding of the Medal of Merit shall take place at one of the University's official events, whether ordinary or extraordinary, organised for this purpose.

**Article 19.**

Those in possession of the Medal of Merit may wear it at the solemn public events held by Universidad San Pablo-CEU and they will occupy a preferential place in them.

**FINAL PROVISIONS**

**First.** - The General Secretary's Office of the University shall keep a register of the awarding of Doctorate Honoris Causa, Medals of Honour and Medals of Merit.

**Second.** - The Medals of Honour will be numbered from number three onwards, as the medals number 'one' and 'two' are already held by Their Majesties King Juan Carlos I and Queen Sofia.