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## REGULATORY BASES BY WHICH ARE ESTABLISHED THE EXTRAORDINARY FINAL DEGREE AWARDS OF THE SAN PABLO- CEU UNIVERSITY

### DESCRIPTION/FOUNDATION

The San Pablo-CEU University, by agreement of the Governing Board in February 2001, regulated the granting of Extraordinary Final Degree Awards in recognition of the students with the best academic records in their university studies. The entry into force of Royal Decree 99/2011, and the provisions of the first transitory provision (extinction of previous doctorate plans), the single provision (which repeals Title V of Royal Decree 1393/2007 on the organization of university education) and the first final provision (which modifies Article 11 of Decree 1393/2007) make it advisable to modify the regulation of the aforementioned Awards to adapt them to the new structure of official university degrees.

### Bases

First. The extraordinary final degree prize of the San Pablo CEU University is established, to those students who have finished the corresponding studies, will be able to opt.

Second.

1. Only one prize may be awarded for each official degree in the academic year to which the prize corresponds.
2. In the case of double degrees or those in which, linked to an official degree, there is an associate degree of specialization, an extraordinary award may also be granted per mention.

Third. The application will be made by each center during the months of September and October of each year and will be proposed to the Rector by the Vice Rector of Students once the previous year has ended.

Fourth.

Only those students whose weighted average grade on their transcript is 2.5 points or higher will be eligible for the extraordinary final degree award, considering the following equivalence of the grades obtained:

- Honorable Mention: 4 points.
- Outstanding: 3 points.



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- Notable: 2 points.

- Passed: 1 point.

2. However, in the case of graduate degrees of 300 or more ECTS credits, those students who have obtained an average mark of 2 points or more in their transcript will be eligible for the Extraordinary Award.

3. To calculate the score, grades will be weighted by the number of credits in each course.

Fifth. For its concession, the Jury referred to in the following article, will attend to the following scale:

- a) Average grade of the academic record: It will have an evaluation of 85%.
- b) Professional practices: All those practices that have not been recognized for credits in the study plan will have a valuation of 5% of the final score.
- c) Achievement of own degrees: Will have a valuation of 5% of the final score.
- d) Performing activities of representation and collaboration in the activities of the University, of cultural extension other than practices in companies (welfare services, sports, cultural activities, etc.), which have not been recognized for credits in the curriculum, as well as obtaining research awards organized on the occasion of the celebration of the festivities of the different centers (St. Vincent Ferrer, St. Raymond of Peñafort, St. Luke, the Immaculate, St. Joseph and St. Francis de Sales): Will have a valuation of 5% of the final score.

Sixth. The Jury, whose decisions will be recorded, will be composed of

- a) The Dean or Center Director, who will preside over it.
- b) Three permanent professors, doctors, chosen by the Dean or Director. Said members shall be reelected at least every two years.
- c) The Academic Secretary of the Faculty/School or, if applicable, the professor designated by the Dean or Director, will act as secretary.

Seventh. The Jury may request additional documentation of other merits and a personal interview with the candidates, and the prize may be declared void if the Jury considers it necessary after evaluating the candidates' profiles.

Eighth. The Rector of the University will issue the diploma accrediting the extraordinary Final Degree Award, which will be presented at the academic events of the centers or the University.

Ninth. The awarding of the extraordinary prize will be recorded in the student's file, including a mention of the prize awarded, as the case may be, it will be stated in the academic certifications and will imply the corresponding fees exemption for the issuance of the official degree; as well as a total scholarship for the realization of doctoral studies at the San Pablo-CEU University, as long



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*Universidad  
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as the registration in the doctoral program is made effective within the 3 courses immediate to the one in which the prize was awarded

Tenth. Students who have been awarded the Extraordinary Final Degree Award will be given preference over other applicants in those Masters that have the best academic records (or similar) recognized as Leader's bonuses. These bonuses can reach 50% of the total amount of the registration, up to a maximum of two per program.

Eleventh. The Academic Secretaries will send to the Vice-rectorate of Education, the Vice-rectorate of Students and the Direction of CEINDO, a writing indicating the awarded students, the degree and the date of concession of the prize, to the effects of the scholarships and exemptions indicated in the previous article.

Final Disposition. The present regulatory bases have been approved by the Permanent Commission of the Governing Council on the 20th of April 2016 and they revoke the regulations for the awarding of the extraordinary end-of-course awards of February 2001 and December 3, 2014.

Madrid, 20 April 2016